

BY-LAWS

**VINTAGE BIRDS CHAPTER
OF
FAMILY MOTOR COACH ASSOCIATION
INC.**

**Approved by Membership Vote
on October 4, 2018 at
Williamsburg Virginia Annual Meeting
and
Revised to Meet FMCA By-Law Minimum Requirements 2018**

**VINTAGE BIRDS CHAPTER
OF
FAMILY MOTOR COACH ASSOCIATION
INC.**

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ARTICLE I

CHAPTER NAME

The name of this not-for-profit organization, incorporated in the state of North Carolina, shall be Vintage Birds Chapter of the Family Motor Coach Association, Inc., hereinafter referred to as the “Chapter” and “FMCA” respectively.

ARTICLE II

OBJECT

1. **PURPOSE:**

The Chapter provides:

- (a) social, recreational and informational activities associated with enjoyment and pleasurable use of the Blue Bird Wanderlodge (hereinafter referred to as “Wanderlodge”) and the Blue Bird Motor Coach (BMC); and
- (b) a forum for the exchange of information on the maintenance, modification, and updating of members’ coaches.
- (c) long term and community wide leadership in promoting the vintage bird coach through support for all vintage bird communities.

2. **AREA:**

The Chapter is authorized to function in the International Area of FMCA.

3. **SCOPE:**

The Chapter serves members in the United States and Canada who share mutual interest in BMC and/or Wanderlodge coaches.

4. **RULES OF GOVERNANCE:**

Members and Chapter officers shall adhere to all By-Law articles, and based upon these articles, officers shall be responsible for the origination, implementation, and practice of Standing Rules.

ARTICLE III MEMBERS

1. ELIGIBILITY:

To be eligible for and to maintain membership, to vote and to hold elected office in the Chapter a person shall:

- (a) currently own or previously owned a one-third or greater interest in a Wanderlodge or BMC;
- (b) be in good standing with FMCA;
- (c) meet the dues requirements and provisions set forth in the Chapter By-Laws; and
- (d) membership in this chapter shall be open to any family unit or individual regardless of race, age, gender, national origin, religion, marital status or disability.

2. MEMBERSHIP:

An individual or individuals owning a BMC or Wanderlodge who share a membership number assigned by the Chapter.

3. MEMBER:

A member is each adult (age 18 or more) who, jointly or individually, constitutes a membership. The rights of each member are defined in the description of each category contained in ARTICLE III (3) of the FMCA Bylaws.

4. DUES AND FEES:

- (a) **Annual Dues:** Annual payment of Chapter and FMCA dues entitles active members to all rights and privileges of the Chapter and FMCA. The membership establishes the Chapter's annual membership dues.
- (b) **Renewal:** Renewal dues from the Chapter members are due and payable January 1st for the calendar year.
- (c) **Initial Application:** Payment of annual Chapter and any unpaid FMCA dues should accompany a new Membership Application.
- (d) **Initiation Fee:** An initiation fee in an amount established by the Chapter membership may be required with the Membership Application.

- (e) Arrears: A member whose Chapter or FMCA dues remain unpaid on December 1st shall be considered delinquent and the membership canceled.

ARTICLE IV OFFICERS

1. DUTIES: The duties of the elected officers shall comply with the FMCA *Member and Volunteer Handbook*. Specific duties are outlined in, but not limited to by those enumerated in Chapter By-Laws, Standing Rules, and FMCA's *Member and Volunteer Handbook*.
2. TERMS OF OFFICE: Elected officers of the Chapter shall serve a two-year term of office or until their successors are elected.

Should an officer be unable to serve the entire term of office because of health or personal reasons, or resign from office, the Executive Board, will appoint a member to serve on an interim basis until an elected member assumes the position.

Newly elected officers shall assume duties on the following January 1st.

3. RIGHTS AND LIMITATIONS:
 - (a) An individual FMCA member may hold either a single office in each of two chapters or two offices in one chapter. A member may hold the office of national director or alternate national director in only one chapter.
 - (b) Any member in good standing and eligible to hold office may be nominated from the floor for any elective office.
 - (c) No Chapter officer or member shall become vested in any right, title to, or interest in any Chapter property, except as required by law.
4. EXECUTIVE BOARD:
 - (a) The President, Rally Vice President, Membership Vice President, Secretary, and Treasurer shall constitute the elected voting membership of the Executive Board.
 - (b) The elected voting membership of the Executive Board, will appoint each year members to the Executive Board. These members shall have full Executive Board voting rights and privileges and be responsible for defined Chapter functions.

These functions may include, but are not limited to:

Vintage Birds Chapter Rally Coordination
Rally Development Coordination
Rally Support Coordination
Rally Timing and Location Coordination
Rally Web Site Master
Membership Coordination
Newsletter Coordination
Vintage Birds Web Site Master
Area President(s)
Mileage Driven Recognition Coordination
Special Projects Coordination

- (c) The Executive Board shall have general supervision of Chapter affairs between business meetings. The Executive Board shall be subject to Chapter By-Laws and Standing Rules, and none of its acts shall be in conflict with the Chapter or FMCA.
- (d) Executive Board actions do not require membership approval. However, minutes of Executive Board actions shall be made available to the membership upon request.
- (e) Executive Board meetings may take any form as approved by the Executive Board, however, Executive Board meetings are not required for Executive Board actions. Any Executive Board member may propose an Executive Board motion by submitting the motion to the entire Executive Board for discussion and vote.

ARTICLE V COMMITTEES

1. APPOINTMENT:

With the exception of the Nomination Committee, the Executive Board appoints committee members and the chairpersons.

2. DUTIES:

All committees shall:

- (a) function within the policies of the Chapter,
- (b) adhere to the charge given by the Executive Board, and
- (c) submit financial reports, vouchers, monies and reports due the Chapter in a timely manner.

3. VOTING:

A Committee quorum shall consist of all committee members in attendance having the right to vote. Actions requiring a committee vote shall be determined by a simple majority vote of those present and voting.

4. MEETINGS:

All committee members shall be notified the date, time, and location of any proposed committee meeting. The committee chairman may call a committee meeting.

ARTICLE VI CHAPTER ADMINISTRATION

1. AUTHORITY:

The Chapter shall be democratically self-governed, deriving its existence and authority from the consent of its membership.

2. ORGANIZATIONAL YEAR:

The fiscal and membership year of the Chapter shall commence on January 1st and end on December 31st.

3. MEETINGS:

- (a) TYPES: "Meetings" shall include coach rallies, camp-outs, dinner meetings, and any other gatherings suitable to the function of the Chapter.
- (b) BUSINESS MEETINGS: The Chapter shall hold at least one business meeting each calendar year.

A quorum for the transaction of business at any duly-called chapter meeting is 25% of the chapter family unit memberships or fifteen family unit memberships, whichever is less.

A written record, or minutes, of business meetings shall be maintained and available upon request to members.

A duly announced business meeting shall:

- (1) require at least a 30 day notice published to the membership, and
- (2) be held at a Chapter sponsored event.

- (c) OFFICER ELECTION: The voting membership shall elect Chapter officers including: President, Rally Vice President, Membership Vice President, Secretary, Treasurer, National Director, and Alternate National Director. Election shall require a simple majority of votes cast.
- (d) VOTING: Except as specified elsewhere in these By-Laws, a simple majority vote of members present in good standing and voting shall be required to approve or disapprove a formal motion presented at a business meeting. Voting shall be determined by one vote per adult member.

Balloting by e-mail shall be permitted in the election of officers or By-Law changes. Balloting by e-mail may be permitted when a proposed matter is significantly consequential or urgent that a total membership vote is advisable.

Votes cast by e-mail shall be counted if clearly identified as originated by an eligible voter and received prior to the business meeting when elections or By-Law changes are considered. Proxy votes are not allowed.

Where necessary, the Executive Board will make provisions to ensure e-mail voting is consistent with objectives of Robert's Rules of Order Newly Revised by allowing e-mail voters to adjust their votes based upon meeting debate and/or amendments information.

- (e) PARLIAMENTARY PROCESS: The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Chapter's proceedings when applicable and consistent with FMCA Constitution and By-Laws and Chapter By-Laws.

4. MAINTAINING AFFILIATION:

The Chapter shall maintain a minimum of 15 family member units. A family unit is defined as a person; his or her spouse or partner, dependents of each, regardless of age; non-dependent grandchildren and great-grandchildren, age 18 and under, who share a Chapter membership number.

The Secretary shall furnish to FMCA national office, no later than December 31st each year, a membership list, a list of Chapter officers, and assurance that an official business meeting was held.

5. ANNUAL AUDIT:

The Chapter's financial records shall undergo an annual audit that is reported to the membership.

6. APPLICATION OF NATIONAL CONSTITUTION AND BY-LAWS:

This Chapter accepts and agrees that the Chapter By-Laws shall conform to any mandatory requirements stipulated in the FMCA Constitution, Bylaws and Member and Volunteer Handbook.

ARTICLE VII ELECTIONS

1. NOMINATING COMMITTEE COMPOSITION:

Three or more Chapter members in good standing, nominated and elected every other year by the membership shall comprise the Nominating Committee.

Election to the Nominating Committee shall not prohibit a member from being nominated for or holding elected office. Also, serving as a nominating committee member shall not count as holding an elected office.

2. NOMINATING COMMITTEE DUTIES:

The Nominating Committee shall:

- (a) select a Nominating Committee member to be Nominating Committee Chairman;
- (b) nominate candidates for the Chapter offices of President, Rally Vice President, Membership Vice President, Secretary, Treasurer, National Director, Alternate National Director, and the nominating committee;
- (c) prior to nomination, ascertain that a nominated candidate's membership is in good standing and qualifies under applicable FMCA and Chapter By-Laws;
- (d) prior to nomination, obtain the nominee's clear acceptance to serve if elected;
- (e) nominate candidates to fill vacancies that occur in elected chapter offices; and
- (f) be members of the Executive Board, without defined function, but shall have full Executive Board voting rights and privileges.
- (g) serve a two-year term of office or until their successors are elected if there are only three committee members.

ARTICLE VIII AMENDMENT OF BY-LAWS AND STANDING RULES

1. BY-LAWS:

- (a) Any Chapter member in good standing may propose a formal motion to change or adopt a By-Law.
- (b) Proposed By-Law changes, other than mandatory, shall be available to the membership thirty days before consideration at an announced business meeting.
- (c) Amendment approval shall require sixty-five percent of official votes cast.
- (d) Official votes cast include voting members present and any received by e-mail by the meeting time.
- (e) Votes received by e-mail shall be clearly identified to ensure voting member authenticity and eligibility.
- (f) Once approved, amendments become effective immediately or at such time as specified in the amendment.
- (g) FMCA By-Law amendments applicable to chapter operations shall be automatically adopted by the Chapter and are not subject to a vote by the Chapter membership.
- (h) Up-to-date By-Laws are maintained on the Chapter Web Page.

2. STANDING RULES:

- (a) The Executive Board, by majority vote of those present and voting, shall originate, amend, or rescind any Standing Rule at will.
- (b) Origination, amendment, or rescission of Standing Rules may be distributed to the membership when enacted.
- (c) Up-to-date Standing Rules are maintained on the Chapter Web Page.

3. NOTIFICATION:

- (a) All By-Law changes shall be in accord with FMCA requirements and shall be forwarded to FMCA for review and approval after adoption by the Chapter.
- (b) An adoption, revision or rescission of a Standing Rule is not required to be forwarded to the FMCA national office.

ARTICLE IX LIQUIDATION AND DISSOLUTION

The Vintage Birds Chapter of FMCA may be dissolved by a majority vote of Chapter members.

All remaining Chapter assets shall be contributed to the purpose(s) for which the Chapter is organized, or to a qualified non-profit charity or charities.

Approved by Membership Vote on October 4, 2018 at Williamsburg Virginia Annual Meeting and as Revised to Meet FMCA By-Law Minimum Requirements 2018.

END